

**Lake County Ohio Port & Economic Development Authority (LCOPEDA)
Board of Directors Meeting Minutes
Wednesday, March 24, 2021**

Call to Order: Chairman, Art Lindrose called to order the regularly scheduled meeting held in person and virtually in the Lake Erie Conference Room at 3:12 pm with the pledge of allegiance and roll call. Board members in attendance included Mark Freeman, Bill Martin, John Rampe (Secretary), Wally Siegel, Jim Struna. Kevin Freese, Nate Hicks, and John Uhran (Vice-chair) attended remotely.

Others: Dave Anderson, Tim Cahill, Patty Fulop, Peter Zahirsky, Brandon Dynes, Faith Andrews and Colin Connors were in attendance. Glen Miller and a concerned citizen attended remotely.

Approval of Minutes: The members of the board were provided with electronic copies of the minutes from the February 24, 2021 meeting in advance. A motion was made by Mr. Siegel and seconded by Mr. Struna to approve minutes from February 24, 2021 as presented. The motion was approved with a 9-0 vote.

Reports and Communications of Officers and Committees:

Chairman's report – Chairman Lindrose posed a question on the status of the search for an operator at Fairport Harbor Marina and Mr. Zahirsky confirmed the search was still under way.

Executive Director's report – Mr. Anderson reported that on the **Dredge Project**, funding for the design phase is in order, but the funding from the State of Ohio Transportation Bill did not come through for this project, although we knew it was a long shot. Our state legislators Jerry Cirino and Matt Dolan are investigating and we continue to explore solutions. **Lake Trail Project** – Lake Metroparks has some things on their plate that has caused them to refocus and talks between them and Kurtz Brothers have stalled until the questions on funding are answered. It is by no means dead. **Branding Project** - Our branding project is continuing and we expect be ready to present some options next month.

Public Comments: There were none.

Economic Development:

Public Finance & Chief Financial Officer – Deputy Director of Public Finance, Tim Cahill, reported that he manages the Tax Incentive Review Council (TIRC) for the commissioners for the Enterprise Zone. The annual review was done and a resolution from the BOCC is on the agenda tomorrow and the report to Columbus is due at the end of the month. Both Bond deals we are continuing to working on have received good news. Omni Assisted Senior Living received bank approval of the appraisal numbers and Marous Bros. Development on their phase 3, Riverwalk project, received some terms from banks and we have a follow-up call tomorrow with them. Finally, Mr. Cahill serves on the committee for the BOCC grant program for business and he updated the board that to date they have approved 130 small grants of \$ 5K each for small business and 15-20 loans up to \$ 20K. The Commissioners have committed nearly \$ 1 million in total funding. They have enough for maybe one more meeting and then it is coming to an end. Mr. Siegel asked about the federal SBA program and Tim commented that the county program is different and the SBA loans were handled directly through the banks and are ongoing.

Lake County Executive Airport – Airport Manager, Mrs. Fulop, reported that there was a lot going on at the airport and a few of the FAA funded projects were broken down by our program manager into smaller projects requiring us to submit an updated Airport Capital Improvement Plan (ACIP). There is a resolution on the agenda today to approve the revised document. Additionally, we will need to put out an RFQ for additional engineering services over and above the Consult Selection Process completed in 2020. There is a resolution on the agenda today to allow our executive director to enter into an agreement with one or more consulting engineering firms. We are going out to bid for the construction and widening of Taxilane A. Our ODOT grant application is due on May 1, 2021 and we are expecting to apply for additional funding for obstruction removal including a particular pole just north of Hodgson Road on Lost Nation Road. We are waiting on First Energy to give us an estimate for pole removal. The prospective tenant, MIBEC, LLC is very interested and Mrs. Fulop remarked that she would like to get him locked into a lease agreement as soon as possible to create another revenue stream for the airport. Mr. Martin is interested in looking at some engineered renderings of the balance of the area along Lost Nation Road and Mrs. Fulop commented that it would be an appropriate place for our offices and that FAA will fund public areas such as a terminal building as well as a storage facility for the snow removal equipment they purchased in 2016 and if we were to incorporate those together with space we need, our portion would be relatively small. A guest asked about the Weston building; Mrs. Fulop and Mr. Anderson explained we do not own that building, but answered what they could.

Coastal Development – Deputy Director, Peter Zahirsky was happy to report that the Stanton Park project tree removal was underway and he expect to have a project schedule including the earthwork next week. There are some environmental timelines to work around regarding tree removal, in water work prohibition and bank swallows. Topographic surveys are out today. Some erosion conditions have changed and are being reviewed as we speak. In reference to the TCLI projects; first at Grand River, AECOM got some further comments back from NOACA and it looks like it will be May before it can be presented to the Village. We have still not heard back on the grant for Fairport Harbor. We expected to hear in March, and we are pushing, but it appears that in general NOACA is behind. In terms of other projects in Fairport Harbor, Mr. Zahirsky and Mr. Dines are arriving at a draft for the grant from ODNR and once complete we can request the entire \$ 150K from ODNR, it is not a reimbursement grant. There is a resolution on the agenda today authorizing a grant agreement. On the capital grant, the existing cooperative agreements are not sufficient based on the way ORC is written, so he and Mr. Dines will be on a call tomorrow to continue and see what is needed. We are satisfied with the Design and Engineering agreement with MSA and there is a resolution on the agenda authorizing Mr. Anderson to enter into an agreement once the rest of the things are lined up. Finally, Mr. Anderson covered most of the Dredge Facility project, however we got comments from Mannik Smith on the costs presented by Kurtz Bros. and we will need to rework some numbers to basically be able to also cover our costs and some contingencies.

Other Economic Development Business: None

Resolutions and Motions:

- a. **2021-13: Resolution of the Board of Directors of the Lake County Ohio Port and Economic Development Authority (LCOPEDA) Authorizing the Executive Director deliver to both the Federal**

Aviation Administration (FAA) and the Ohio Department of Transportation (ODOT), Office of Aviation a revised 10-year Airport Capital Improvements Program (ACIP) for 2021-2031. A motion was made by Mr. Siegel and seconded by Mr. Struna to adopt resolution 2021-13. The resolution was approved with a 9-0 vote.

- b. 2021-14: Resolution of the Board of Directors of the Lake County Ohio Port and Economic Development Authority (LCOPEDA) Authorizing the Executive Director to negotiate, execute and deliver a contract for Airport Consultant Design and Construction Engineering Services at the Lake County Executive Airport to one or more engineering firms. A motion was made by Mr. Siegel and seconded by Mr. Struna to adopt resolution 2021-14. The resolution was approved with a 9-0 vote.
- c. 2021-15: Resolution of the Board of Directors of the Lake County Ohio Port and Economic Development Authority (LCOPEDA) Authorizing the Executive Director to execute and deliver a grant application to the Ohio Department of Transportation, (ODOT), Office of Aviation as part of the FY 2022 Ohio Airport Grant Program. A motion was made by Mr. Siegel and seconded by Mr. Struna to adopt resolution 2021-15. The resolution was approved with a 9-0 vote.
- d. 2021-16: Resolution of the Board of Directors of the Lake County Ohio Port and Economic Development Authority (LCOPEDA) Authorizing the Executive Director to negotiate, execute and deliver a Land Lease Contract to MIBEC AIR, LLC. for the lease of property at the Lake County Executive Airport. A motion was made by Mr. Siegel and seconded by Mr. Struna to adopt resolution 2021-16. The resolution was approved with a 9-0 vote.
- e. 2021-17: Resolution of the Board of Directors of the Lake County Ohio Port and Economic Development Authority (LCOPEDA) Authorizing the Executive Director to enter into a grant agreement with the Ohio Department of Natural Resources (ODNR) for pre-construction activities associated with the Fairport Harbor Marina Renovation Project. A motion was made by Mr. Siegel and seconded by Mr. Struna to adopt resolution 2021-17. The resolution was approved with a 9-0 vote.
- f. 2021-18: Resolution of the Board of Directors of the Lake County Ohio Port and Economic Development Authority (LCOPEDA) Authorizing the Executive Director to enter into an agreement for Design and Engineering Services for a Transient Marina in Fairport Harbor. A motion was made by Mr. Siegel and seconded by Mr. Struna to adopt resolution 2021-18. The resolution was approved with a 9-0 vote.

Old Business: None

New Business: None

Board Remarks: None

A motion was made by Mr. Siegel and seconded by Mr. Struna to adjourn the public meeting at 3:45 pm. The meeting was adjourned by consensus.